

Objective Arts Role Summary

Office Assistants (OA): For all clients and staff open in Reporting Unit (RU) or Organization Unit (OU) as it is called in Objective Arts, OAs are able to:

- Create and edit staff information & permissions
- View organizational details
- Complete accurate data entry of client data
- Create, view and print CANS assessments for program's clinical staff
- Edit CANS assessments that have not yet been submitted for approval
- Edit client placement within the RU (OU)
- View, print and extract data reports and files.

Clinical Staff (CS): For the clients open in the RU (OU) to whom the clinical staff is assigned, Clinical Staff are able to:

- Create, edit and view CANS assessments
- View and print client assessments
- View, print and extract data reports and files

Supervisor (SU): For clients and staff in the RU (OU) for which they are assigned, supervisors are able to:

- Complete all actions of the OA and CS roles, **and**
- Approve/Reject and Edit CANS assessments that have not yet been approved
- View, print and extract data reports and files that incorporate multiple staff.

Clinical Admin (CA): For clients and staff in the RU (OU) for which they are assigned, Clinical Admin is able to:

- Complete all actions of Supervisor, **and**
- Edit approved CANS assessments

Non-Clinical Admin (NCA): For clients and staff in the RU (OU) for which they are assigned, Non-Clinical Admin are able to:

- Complete all actions of Clinical Administrator, **except**
- Create, edit and approve CANS assessments

Domain Clinical Admin (DCA): For clients and staff in the RU (OU) for which they are assigned, Domain Clinical Admin is able to:

- Complete all actions of Clinical Admin, **and**
- Delete CANS assessments

Domain Non-Clinical Admin (DNCA): For clients and staff in the RU (OU) for which they are assigned, Domain Non-Clinical Admin is able to:

- Complete all actions of Domain Clinical Admin, **except**
- Create and edit CANS assessments
- Delete CANS assessments